that we're waiting for the delivery on our truck, that it shows that we will pay for, but we will be reimbursed for it.

At that time, we will also be reimbursed for our compactor and for all the bins that we had purchased. That's a grant that I had written for the Borough.

Then the only other item on there is
-- this is pretty much all I have to tell
you about on there.

So, we can go to page 12, which is the paving and liquid fuels section. Okay.

Pretty much self-explanatory.

Go through the budget column. If you go halfway down the page, 355.05, 250,000 is anticipated to come in from the state for our liquid fuels money.

The 160,000 is the PennDOT grant that Dave was talking about earlier. That's Dunn Avenue.

There is a match. So in the expenditure section, there is a larger amount. That's because we do have the max that we would have to come up with.

Further down in the expenditures,

439.00, paving project fund. That reflects the amount that we will be doing in the spring, carryover of our paving project.

And there's an amount in there for road maintenance, of course.

Casper Street Ioan. The bottom one, the 109,000 is the payment on the million-dollar paving Ioan. And it gives you still an excess of 634,372 in that account.

Now, to page 13. Page 13 is the sewer. That's all of Lucille's work. And I think that's pretty much self-explanatory. I don't think I have to go through any of that.

If you go to page 14, it gives you an idea, right now, on the budget, it will tell you that our anticipated revenues are a little over 7 million dollars. And our anticipated expenditure are 3.9 million, so.

MR. NOTARI: Mary, if we go back up to page 13.

' MS. BARTOLETTI: I know I'm trying to go real fast and give you the whole -- the whole version of it.

MR. NOTARI: 383. Sewer cap on

fees. If you go down to other income, LLVSA, miscellaneous, you have budgeted for 2018, 23,000. But, yet, the previous budgets are only 500, \$120.00. \$120.00. The actual this year was 2311. So what is that?

LUCILLE: The actual is research fees for certifications for sales. It doesn't show the 20,000 that was given to us from Lower Lackawanna because it was deposited in December of 2016 for 2017.

MR. NOTARI: Okay. So what is that?
What is the 20,000 we received that we
didn't receive in previous years?

CHAIRMAN SEMENZA: Receive it every year.

LUCILLE: We received it every year.

Getting them in December. This year, I'm

going hold the check back and put it in

January, because it's never on there, to see what we're getting it.

But we get \$20,000.00 every year from Lower Lackawanna, which is not reflected. Because it goes in and it's already into the savings, into the checking, in the savings.

So, if I listed it, you would have it in twice.

CHAIRMAN SEMENZA: I think he's asking why --

MR. NOTARI: I'm not following.

MR. LENCESKI: It's skewed because

December is never punched in to any of this.

2016 actual. December is not included.

2015, December is not included.

MR. NOTAR!: The actuals aren't. But why isn't it budgeted? Since we're budgeting it this year, why wasn't it budged in 2017 and 2016?

check until January. I want the check to show what we're getting from them. It's not showing in the other years. But they've been deposited in December. And they're already showing in the savings.

I can't put it in two places. So, for next year, I'm not depositing this check until January.

MR. NOTARI: So we're doing something different then this year?

LUCILLE: Well, never showed what you

actually got from the Lackawanna. Always up on top. This way, at least when you look at it, you know you got from there.

MR, NOTARI: Okay.

LUCILLE: And the extra amount, like I said, is a new category and trying to do hookup fees for the realty services. That goes directly in the savings.

MR. NOTARI: Thanks, Lucille. So the bottom line then on the back page, revenues and expenditures, that ballpark 3.1 million dollar difference is money that we have in the sewer account and money that we have in the A.S.L.

MS. BARTOLETTI: A.S.L. account. If you go to liquid fuels, we're going to have an excess in liquid fuels. And Borough projects and grants, we have some extra in there too.

I know we're going to vote on it now. I just want to say, I'm very proud of the budget. I think our borough, fortunately, is very financially sound. And that's pretty much it.

MR. FERRETT: One question. If you

go back to page 12, expenditures, Casper Street Ioan, how many more payments do we have on that?

MS. BARTOLETTI: Two.

MR. FERRETT: Includes '18 and '19 or two besides '18?

MS. BARTOLETTI: 2018, we paid in November. So, we'll pay 2018, we'll pay 2019 and it will be done.

MAYOR MULKERIN: That's an annual payment?

MR. FERRETT: Can't we pay two of them at one time to get rid of the whole loan?

MS. BARTOLETTI: I've been thinking about doing that. One of the things I did want to discuss is the potential of our Borough building, which I'd like to go ahead now, now that the budget is done, we discussed about the possibility of a loan, to be able to do the work.

We know that we have the money coming from CDBG to do all of the handicapped type of work, so we would have to do a balance of it.

I'm thinking that what we'll be able to do is, with my -- the money that we're going to be having an interest from A.S.L. and some stuff like that, we have enough to be able to pay probably a payment every year on, you know, on the work that we'll have done here. So it won't affect any of the numbers that we have here. Okay. That's my first thing. And --

MR. FERRETT: You mentioned --

, MS. BARTOLETTI: If I pay off that loan a little bit earlier, what it does, is it frees up some of our credit, because we do have a million-dollar loan. We still have a couple vehicle loans.

And, you know, just like anybody's credit, you know, there's only a certain amount that you're allowed to be able to carry.

Normally, when we have larger amounts, as Bill always tells you, we have to get the DCED approval and all that.

So, what I am thinking is, since we are going to be taking out a loan for building, by paying that off earlier, it

Just takes it off our books. You know what I mean? And it doesn't bother anything either way, because whether you pay it one year or the next year, you're going to save a little bit of interest. But it's just the money is there anyway.

So, I'm thinking it's not a big deal. Just pay it off and be done with it.

But, once again, it doesn't affect your bottom line, doesn't affect anything here.

It's not that you can't afford it or anything.

MR. FERRETT: You mentioned Borough building and you said the handicapped ramps or something, CBG money. How much money are we using on the CBG all the time?

MS. BARTOLETTI: That's going to an \$80,000.00 expense, around 80,000, because it's the handicapped ramp out front and the bathrooms, to make them handicapped accessible.

So, by using the CBDG money, we don't have to finance it and we don't have to pay for it from general, A.S.L. any of that.

And one of the perfect ways to use CBDG money is for the handicapped.

, MR. FERRETT: The only reason I say that is because I'm looking at the past all the time, all the -- everything that was always done in this town, separated sanitary from storm, we always use CBG money.

Consequently, you find out that we keep using the CBG money for this and that, and never going to be money, if you ever -- and the way I look at it, there's only one other project we still haven't done and never been given any consideration. And that is Waller Inn, because we have done the Upper End.

MS. BARTOLETTI: This is the thing,

Joe, this is a budget, not written in stone.

It's a tentative budget.

And all the money comes from the same place, no matter what. So, if you don't use CDBG for this stuff, you're going to use this money.

' If you use CDBG and you have to do a different project, you're going to use Borough money anyway.

So, it's really all the same pot, just a different way of looking at it.

That's all it is.

CHAIRMAN SEMENZA: She got you there.

MR. FERRETT: I only have my own way of line of thinking.

MS. BARTOLETTI: I know.

MR. FERRETT: You have your own line way of thinking with the money and budget and everything. But I don't know how long I'm going to be here so I'm not going to really worry about it.

MS. BARTOLETTI: That's it.

MR. NOTARI: I have some questions.

Before we start entertaining passing this tentative budget, listed under building and parks and recs, 409-14, is a recreational director.

MS. BARTOLETTI: Yes.

MR. NOTARI: I notice you still have it budgeted even though we decided not to fill that position.

MS. BARTOLETTI: Yes. That's in case we do, in case we go in a different direction this year and we fill it.

If we don!t, it will just -- you know, it could just easily be used towards salaries of the employees.

MR. NOTARI: Are you recommending that we do that?

MS. BARTOLETTI: No.

MR. NOTARI: Okay. I was just wondering if you had any problems during the year without having a recreation director, if we needed one. So then --

MS. BARTOLETTI: Actually, one person did step up to be more of a supervisor -- in a supervisor position but only over certain parks, not over all the parks. There's, you know --

MR. NOTARI: I understand. Because my question is, are we better served using that \$10,000.00 elsewhere in the parks?

Are we better off using that money to develop a camera security system at our parks and not only the parks, but here at the Borough building -- well, the Borough building, we already have one.

MS. BARTOLETTI: I already have it budgeted for DPW as well. I look at it this

way, it's in that department. You know what I mean?

And like I said to Joe, it's not written in stone where things have to go.

And the good thing is that we have some wiggle space. You know what I mean? We're not handcuffed to these figures or not being able to afford something.

MR. NOTARI: With that reason, I would like Council to then consider, as the year goes on or maybe even before we get that far outside of January, that we think about if we can use that money in a better situation, whether it be for security cameras at each park, whether it be for upgrades of the fields, whether it be for maybe materials to try to develop a walking bridge.

I know Chairman Semenza has talked about that. Maybe that's something at this point that that money is served better elsewhere instead of that position.

So, hopefully, Council will consider that and we can talk about as the year goes on. I guess.

pay them already.

MR. NOTARI: Can we get a final profit and loss statement once the year ends so we can match up the actual on the budget once all the bills, once --

MS. BARTOLETTI: Yes.

MR. NOTARI: When would that come, after January?

MS. BARTOLETTI: January.

MR. NOTARI: Thanks. I appreciate that. Lastly, I guess before we -- we have to talk about this at some point, is employee raises.

You know, I think that's -- you have those items highlighted, in case they were to change. I don't know if there would be a recommendation from the personnel committee.

But I would like to see -- maybe we already have that in place and I just don't know about it yet.

Do we do employee reviews? Do you do employee reviews of your employees?

MS. BARTOLETTI: I do. I don't do
formal reviews that I do scores or written.
But I do meet with people as necessary. I

try to meet with my staff quite often and DPW as well.

MR. NOTARI: I think and just my opinion, it would be easier for us as a Council to try to justify any increases in salaries for anyone that's employed by the Borough, if we had some documentation, employee reviews for us to look over.

Obviously, you're the person to do
those reviews for everybody that's under
you. In terms of maybe your position or the
positions of maybe, I don't know who else,
besides you. Maybe the solicitor, maybe the
engineering company, maybe the code
enforcement company, maybe that's something
that the personnel committee would do to
make it easier in terms of performance
review, employee review, whatever you want
to call it.

Because then I think we would have solid information as to whether to approve raises for our employees.

MS. BARTOLETTI: One thing I would point out too, DPW is guaranteed raises every year.

MR. NOTARI: I understand, contractually, that's different.

MS. BARTOLETTI: Same thing with the police. Once we're back in motion with there. So what you're looking at basically is myself, Paul, Steve, and the park people who don't do a whole lot with. That's some we just figure out as the season comes along.

Lucille is covered by the DPW. So minimal people you have to worry about for that.

MR. NOTARI: I think we need to -maybe it's a policy is to protect everybody,
because maybe that some day comes where
there's an employee that we need to let go.

And, so, we would have documentation, proof. Even if that means -- I understand they're under union contract, but even if that means, whether it be Paul or the chief or the mayor, I'm not sure who would handle that in the police department, that they should do employee reviews each year so then there is, on file, whether this employee lived up to the standards of the

Borough or did not.

So, I would hope that we would do that and I think it gives us concrete evidence, you know, and things to look at and that nature.

MR. LENCESKI: Good idea.

MR. NOTARI: That's one thing I would ask for going forward. Other than that, I think I'm good right now.

cHAIRMAN SEMENZA: Council wants to stick around five minutes after we have our executive and talk about it, we could.

MR. NOTARI: Sure.

MS. BARTOLETTI: Does anybody have any more questions on this budget?

CHAIRMAN SEMENZA: Anybody else have questions for Marylynn on the budget or anything?

At this time, the Chair will go down the table. Go down the table. Mayor.

MAYOR MULKERIN: Two quick things.

The Snow Forge event is this Sunday, 2 to 6, with the jingle bell jog early. Well, 11:00, I believe it starts.

MR. NOTARI: 11:00.

MAYOR MULKERIN: So, you know, we hope everyone attends. Weather looks great.
So, hope to see everyone there.

The second thing was in the packet was the recommendation for the Civil Service that I would be interested in filling the role of Stan Chmielewski's vacancy. So, just expressed interest in that, in filling that vacancy on the commission.

CHAIRMAN SEMENZA: Will you get a formal letter written up?

MAYOR MULKERIN: Sure, I don't think I could serve on that until I'm done as Mayor. So, the next meeting, I'll put it in effective January 1st.

CHAIRMAN SEMENZA: That's fine.
Anything else?

MAYOR MULKERIN: That's it.

CHAIRMAN SEMENZA: Councilman Notari.

MR. NOTARI: Yes. Few things. First off, I'd like to thank the Mayor for his dedication of service for the Old Forge Borough.

I believe this will be his last meeting. Bob has always represented Old

Forge on a positive manner.

He's done a great job bringing in national publication and media into the Borough to highlight what we do well. And I think he deserves credit for that.

I know he's had some help in it.

But he's also, I think, gone above and beyond when it comes to promoting Old Forge and our lifestyle, our way of life, our culture.

And I think he needs to be commended for that. He also offered up the concept of a wintertime festival when he was elected.

And that wintertime festival has
turned into Snow Forge. And for the past
three years, not only Bob, but a group of
dedicated residence have developed Snow
Forge into an event that brings in thousands
a people into this town to patronize our
businesses and to see that this is a Borough
that has much to offer the community at
large, is a highly successful endeavor. And
I think it would be a successful endeavor
for years to come.

And I think Bob has done a great job.

promoting that and getting that off the ground.

The Borough is going to miss Bob in the service as Mayor. And I don't think we realize the time that he puts in to the job. And I know, for one, I'm very appreciative of what he has done for Old Forge for the past four years.

Okay. That was the good stuff | had to say. I'd like to make a motion to purchase the Enradd system, four car system.

CHAIRMAN SEMENZA: Do you want to go to the table first?

MR. NOTARI: You want me to wait until the motions are at the end?

CHAIRMAN SEMENZA: Doesn't matter.

MR. NOTARI: I'll wait. It's not the only one. Do you want me to make that motion now? Because I have others to make as well.

CHAIRMAN SEMENZA: No. Make it at the end. Okay. Is that all?

MR. NOTARI: That's all the fluff  ${\sf I}$  have.

CHAIRMAN SEMENZA: Councilman Ferrett.

MR. FERRETT: What, my turn? Mr.
Chairman, we done an awful lot of paving in
'16 and '17. And I'd like to make a
recommendation to Council that I think in
2018, a good maintenance program would be
something that would be very sound and
very helpful for the future of the roads and

And I just wondering if Council would really be interested going through with a maintenance program and how Council feels about the idea.

everything.

Of course, there are two different ways we can do it. We can either farm it out or we can do it ourselves.

And I've looked into the matter of what it would cost to get a tar buggy and things of that nature.

And, of course, with the situation, you probably would have to hire two summer help people, not all season, two summer help people, probably three people. Two people performance and one person who would be in charge to see to it that everybody would be doing everything properly, that no one would

get hurt.

And that everything would be documented, all the streets that would be being done and so forth. And if Council so desires, that it would be worth doing so, I would make a recommendation that, being that we're in the process of the budget, that we take \$25,000.00 out and put it on the capital improvement to purchase all the equipment that would be necessary, if we were to have our own people do the work.

MR. NOTARI: Joe, what does a maintenance program entail? We would just seal cracks?

MR. FERRETT: Yeah, pot holes and everything.

MR. NOTARI: That 25,000 would just cover cost of the equipment or --

MR. FERRETT: No, no. The 25,000, it's an estimated cost that we would necessarily need for all the equipment that would be necessary.

Probably could be much less than that.

MR. FEBBO: What about personnel?

MR. NOTARI: What would it cost yearly, after equipment?

MR. FERRETT: Well, if we were to hire three people as I indicated, I came up with a figure of approximately \$16,200.00 it would cost for summer help for the 3 people. That for 89 days.

And that would be on the basis of \$12.00 per hour per man. And the money that would be earmarked on the capital improvement, I think Marylynn could probably figure what -- I would suggest that it would come out of the paving account, the paving program account.

MS. BARTOLETTI: Liquid fuels.

MR. LENCESKI: We had that in the budget already.

MR. FERRETT: Would we be able to do that, Bill, take it out of the liquid fuel money?

MS. BARTOLETTI: Yes, because it's for the roads. But you could also use liquid fuels money to pay a contractor, if you wanted to contract out what a company.

After you mentioned this to me, I

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looked into it a little bit. And I almost feel it's a better way to go, to contract it out because they're covered by all their own insurances, which you know is my big concern with working with hot tar and things like that.

And not just calling someone every now and then, but to actually put it out to bid and have a contractor, a company where you're going to get the best price that's out there, I think that might be at better way to go. I do think it's a good idea.

MR. FERRETT: The only reason I suggest it, that we can do it in-house, basically, because of the fact that we control and we keep contact of what's being done and what isn't being done, how much material is being used and et cetera and so forth like this.

So when it comes down to cost and ever, ything, there is a big difference altogether completely on it.

And probably performance-wise, you could say a contractor, could get better performance. But when you look at the cost

everything, you ask yourself, is it possible that you can get more done by doing in-house than by doing --

MS. BARTOLETTI: You know that my concern is with, as I said again, working with tar and things like that.

And, you know, we have Borough here who seems to be accident prone and that's why we always are in the highest echelon of workman's comp. insurance.

And, in my opinion, I feel like it's almost a better idea to go with a contractor because of those reasons.

Maybe in the future at something to look towards, but, as I said, I do think it's a good idea. But I think we're better off'contracting.

MR. FERRETT: I don't have a problem that at all. All I'm merely interested in is we have a maintenance program for next year because these streets, eventually, after 2, 3, years, water, snow and everything, you're going to see them start cracking.

If we don't start maintaining them,

we're only kidding ourselves. I think the engineer can vouch for that and give his opinion, unless he didn't want to.

MR. LOPATKA: Honestly, you should maintain the roads. From a cost perspective, I think Marylynn may be right in hiring someone to do it.

Just going to be more efficient and effective at it. If you're going to hire summer help to do that, I don't think that's the best approach.

I would look at possibly bidding something. Come up with a list of what you have every year. And then you're going to get the better price then too.

Contract it, if you do it yourself, but, you know, personnel too, that kind of comes into play. I think it's -- you know, people who do it every day would be more efficient at it. I think you can get better work out of somebody like that.

CHAIRMAN SEMENZA: The equipment me and Joe looked at, I could say there is no touching tar at all. It's all self-contained, pull a buggy over, open a

spout, tar goes in and not touching nothing.

I get what you're saying. I mean, I think we could go ahead and look at it both ways in the coming couple months and see what happens for the spring, but.

MR. LENCESKI: I think we should further look at it too. But we do have that in the budget now. 492.01, we have \$25,000.00 for road maintenance, already in there.

MS. BARTOLETTI: That's another thing where the money is there. You know what I mean? It's the liquid fuels section. The money is there. Not like we're short and have to decide how to spend the money.

If it goes a little higher than that, it's not going to hurt.

MR. LENCESKI: 492.01.

MS. BARTOLETTI: That's something that we put in all the time, maintenance of the roads and everything.

For a while, it was in general funds. You know, moved it over to the liquid fuels portion for the maintenance and that type of thing.

MR. FERREȚT: My only concern behind the whole situation is that by bidding it out or by having some private contractor come in and do the work, once you get up to \$19,000.00, now you have to put out for bid for other contractors to come out, versus the fact if you --

MS. BARTOLETTI: But that's purpose, Joe, of getting the best price. Putting it out for bid like that and letting other people bid on it, that's how you get the best price potential, because people are having to competitively bid. So that's a good thing.

MR. LOPATKA: Look at the cost of the maintenance of equipment and everything. It's not cheap to maintain that kind of equipment, with that tar and some of the other things that you have to deal with there. It's specialized. It's not just normal DPW maintenance.

MR. FEBBO: I have a question on that. You have a point here. If you are out maintaining a road, do we need safety factors? Do we need flaggers?

I see when they did Milwaukee Avenue there --

MR. LOPATKA: You should have somebody doing something on the roads and --

MR. PAPI: Shut down so that it has to dry. Cars can't drive over the tar. Put sand on it sometimes. They have to shut the whole lane down for a while.

MR. FEBBO: But it's going to take more than 2 or 3 guys, would it not?

CHAIRMAN SEMENZA: No.

MR. PAPI: Need three and you need signs, three on each side.

MR. LOPATKA: Almost Like a moving process.

CHAIRMAN SEMENZA: My thing is, what's going to happen is, you got bid out. You want to do five streets this next month, you got to bid it out.

Here you go. Now you got to get the engineer involved. Money in his pocket.

Now you got to get this guy involved.

If we have it in-house, we do it.

Just send the guys out. Say, Paul,

Thursday, you two are going out taring.

Shut a road down for two hours. Local traffic only or whatever.

MR. PAPI: Have to let them know in advance.

CHAIRMAN SEMENZA: Or whatever.

MR. LENCESKI: I see Moosic do it.

CHAIRMAN SEMENZA: I don't know too many details about it.

MR. NOTARI: It's in the budget.

CHAIRMAN SEMENZA: We can discuss it...

MS. BARTOLETTI: We don't have to decide that tonight. It's there.

ATTORNEY RINALDI: Before we change the subject, I put a little note in my report that maybe Paul and Steve can go address quietly with the neighbors and certain neighbors, that we spend a lot of money on roads.

MR. NOTARI: Highlighted it.

ATTORNEY RINALDI: Because they won't last seven years.

MR. PAPI: Who won't?

ATTORNEY RINALDI: I'm not to go say

it.

MR. PAPI: It's in the report.

attorney rinall: We have a ordinance, a friendly reminder. Do not.

MR. FEBBO: Rain gutters?

ATTORNEY RINALDI: Yep.

MR. FEBBO: Chairman, move along.

CHAIRMAN SEMENZA: Went on so long, I forgot where we were at. Anything else?

MR. FERRETT: Nothing else.

CHAIRMAN SEMENZA: Councilman Febbo.

MR. FEBBO: I'm good.

MR. LENCESKI: Nothing.

CHAIRMAN SEMENZA: I don't think I have anything myself. Let's go into public comment.

MR. PAPI: There's nobody.

CHAIRMAN SEMENZA: Okay.

MR. NOTARI: Johnny doesn't want to talk? Motion to adjourn. You're a long way away from that.

CHAIRMAN SEMENZA: Talking about the budget and trying to save money for the Borough. And we did a couple years ago, our inspection company for inspecting BIU, I'd like to advertise -- ask for a motion to advertise in the paper for applications for,

Borough engineer, Borough solicitor and third-party inspector.

CHAIRMAN SEMENZA: Have to do them all'separately, don't you? We have to do them separately, because they're separate.

ATTORNEY RINALDI: Well, each a separate ad, so take them one at a time.

MR. NOTARI: Make a motion to issue a request for proposal for professional services for third-party inspector for the Borough of Old Forge.

MR. LENCESKI: Second that.

CHAIRMAN SEMENZA: Motion on the floor by Councilman Notari, seconded by Councilman Lenceski, on the question.

Public input. Roll call, please.

MS. BARTOLETTI: Councilman Notari.

MR. NOTARI: Yes.

MS. BARTOLETTI: Councilman Febbo.

MR. FEBBO: Yes.

MS. BARTOLETTI: Councilman Ferrett.

MR. FERRETT: Yes.

MS. BARTOLETTI: Councilman

Lenceski.

MR. LENCESKI: Yes.

MR. NOTARI: Make a motion to issue a request for proposal for professional services for Borough solicitor for the CHAIRMAN SEMENZA: Motion on the floor by Councilman Notari. May I have a Second that. CHAIRMAN SEMENZA: Seconded by Councilman Febbo, on the question. Public MS. BARTOLETTI: Councilman Notari. MS. BARTOLETTI: Councilman Febbo. MS. BARTOLETTI: Councilman Ferrett. MS BARTOLETTI: Councilman MS. BARTOLETTI: Councilman Semenza. MR. NOTARI: I'd like to make a motion to purchase four Enradd wireless 25

CHAIRMAN SEMENZA: Yes.

MR. NOTARI: Make a motion to advertise for the position of a part-time administrative assistant to work closely with the Borough manager, Borough zoning officer and Borough sewer department at a rate of 12.50 per hour for 30 hours for week.

I believe there's two positions budgeted in the Borough budget, one for the zoning department and one for the sewer department.

And I believe the budgeted amount would cover the cost of this employee that would aid our three departments here in the Borough.

MR. FEBBO: Saying one person?
MR. NOTARI: One person.

MR. FERRETT: Could you repeat that again? I'm sorry.

MR. NOTARI: Sure. No problem. I'd
like to advertise for the position of a
part-time administrative assistant to work
with the Borough manager, the Borough
zoning officer and the Borough sewer

department at a rate of \$12.50 per hour for 30 hours a week.

CHAIRMAN SEMENZA: Motion on the floor by Councilman Notari for an administrative assistant for \$12.50 hour, 30 hours a week. Could I have a second? How long do I wait before the motion dies?

ATTORNEY RINALDL: Whenever you feel.

ATTORNEY RINALDI: Whenever you feel comfortable with.

CHAIRMAN SEMENZA: Motion is dead.

MR. NOTARI: Okay. I'd like to make a motion to have the Borough solicitor, Borough engineer and code enforcement officer study our Borough Code and legislation, to determine which provisions, policies, commissions and ordinances need updating and/or removal to be in line with current standards and procedures. This study should be completed by March 1st, 2018.

CHAIRMAN SEMENZA: Didn't we just do that not long ago, Bill?

recodified, which is not a short process.

CHAIRMAN SEMENZA: Four years ago?

MR. PAPI: Took four years.

CHAIRMAN SEMENZA: Were you here when they did that?

ATTORNEY RINALDI: Three, for sure.

CHAIRMAN SEMENZA: More than 4.

MS. BARTOLETTI: I think we finished just before Joe came on, because you were here when it finished.

CHAIRMAN SEMENZA: Right.

MR. NOTARI: Okay. Why I made that motion is because I'm looking for guidance as to what kind of fees we need to set for our landlord ordinance, what other fees possibly need to be set.

I could pull numbers out of the air and Council could agreed or Council could not agree.

But I thought we could use the resources we have that we pay for, to give us recommendations in a timely fashion as to how we need to update those ordinances, instead of us going back and forth for four years and we still have gotten nowhere on our landlord ordinance. And that's just one.

MS. BARTOLETTI: Bobby just mentioned about -- Bill mentioned that was going over the codes and everything, not what you're asking for. So that's different.

' MR. NOTARI: I'm asking for the total codes and legislation.

ATTORNEY RINALDI: It's doable for the current things. But for your landlord/tenant, you guys have to agree what you want to do.

I know you kicked around hiring somebody. I know you kicked around hiring in-house, contracting out, I mean.

MR. NOTARI: We don't need to hire anybody. We need to set fines. We need to set the amount we are going to fine people.

We have a code enforcement officer.

We have a police force. We have a fire

chief that would all be able to enforce

those policies and provisions.

attorney RINALDI: If I'm not mistaken all your fines -- I'll review them, but they're all set to the maximum allowed by law. It says the maximum of ex-amount of dollars.

'MR. NOTARI: There are no fines
listed in the ordinance, of the landlord
ordinance because that has been a topic of
discussion for at least a year.

MS. BARTOLETTI: Yeah, there's nothing on that one.

MR. NOTAR!: Correct. Here's the paper that we were given to come up with some fees.

And like I said, we could pull them out of the air and we could agree on them.

But we should have a recommendation from the knowledgeable people that deal with this all the time, as to what those numbers should be so we're not short-changing ourselves, so we're not overcharging our landlords, our businessmen, our residents.

MR. BIERYLA: Councilman Notari, if you remember when Commissioner Lauren Cummings was here?

MR. NOTARI: Yes.

MR. BIERYLA: Those expenses should only cover the Borough expenses.

MR. NOTARI: Correct.

MR. BIERYLA: That's why I said,

you'd have to see how much time you would have into it. Are you going to do it on an hourly rate? Or whatever you have to do. Set your fees for what they have to be to go to the magistrate, what their rate is, you know, their fine. I know what you mean.

MR. NOTARI: Steve, we make that decision ultimately. But we need to be given that information to make that decision. I have no idea how much we should charge hourly. None.

MR. BIERYLA: No. But what I'm saying is, when you go to the magistrate, they already have set rates, so like when you file the civil complaint.

MR. NOTARI: I would appreciate it, if you could get them rates.

MR. BIERYLA: Have their fee schedule down there for a certain amount, a certain amount, Just as we went through with the one we just had.

CHAIRMAN SEMENZA: Could you get that fee schedule for us, Steve?

MR. BIERYLA: Sure.

MR. NOTARI: So I guess I didn't get

a second on that last one.

CHAIRMAN SEMENZA: No.

MR. NOTARI: Okay. Make a motion to add oversight of the Borough sewer department and the duties of Borough manager with the addition of a \$5,000.00 annual stipend to be renewed each year at Council's regular January meeting, as long as oversight is continued or deemed necessary by Council.

CHAIRMAN SEMENZA: Motion on the floor by Councilman Notari. Basically, you're saying Borough manager add \$5,000.00 on to her total pay per year?

MR. NOTARI: Yes. That would be renewed every year.

CHAIRMAN SEMENZA: Renewed every year.

MR. NOTARI: It's more of a bonus.

It's a stipend is exactly what it is. And just as the Borough manager oversees the DPW, oversees the zoning office, she would now oversee the sewer department.

MR. FEBBO: Question on that. Do you not have a say in that?

MS. BARTOLETTI: | guess | don't.

MR. FEBBO: You don't?

MS. BARTOLETTI: You guys have to say it. I don't vote. Go ahead. You do your thing.

MR. FEBBO: I thought it's something we were going to discuss with Marylynn.

MR. NOTARI: It's been discussed and discussed. I'm putting it out here to see if it can have any traction. To be quite honest with you, I'm tired of discussing it.

MR. FEBBO: Continue.

MR. NOTARI: Again, I don't need a second. But it's something that I just need to -- I need to start doing my job as a Borough Councilman.

CHAIRMAN SEMENZA: Motion failed.

MR. NOTARI: If I can make a motion, to request applications for membership to the Old Forge Borough Sewer Commission as so appointments can be made to the Old Forge Borough Sewer Commission as outlined in the Old Forge Borough Code.

Appointments would be made at the January 2018 regular meeting.

1	CHAIRMAN SEMENZA: Motion on the
2	floor by Councilman Notari.
3	MR. LENCESKI: Second that.
4	CHAIRMAN SEMENZA: Seconded by
5	Councilman Lenceski, on the question.
6	Public input. Roll call, please.
7	MS. BARTOLETTI: Councilman Notari.
8	MR. NOTARI: Yes.
9	MS. BARTOLETTI: Councilman Febbo.
10	MR. FEBBO: Yes.
11	MS. BARTOLETTI: Councilman Ferrett.
12	MR. FERRETT: Yes.
13	MS. BARTOLETTI: Councilman
14	Lençeski.
15	MR. LENCESKI: Yes.
16	MS. BARTOLETTI: Councilman Semenza.
17	CHAIRMAN SEMENZA: Yes.
18	MS. BARTOLETTI: Could Lask a
19	question on that?
20	CHAIRMAN SEMENZA: Sure.
21	MS. BARTOLETTI: Tell me what that
22	means. Tell me what your
23	MR. NOTARI: In the Borough Code, it
24	states that we should have an Old Forge
25	Borough Sewer Commission.
	II

I should have it in front of me and I don't. They report back to Council, as the Planning Commission would and as the Zoning Board does.

So, I would think we have to put it out there in the public to request applications for membership. And no pay.

And then the Council would have to appoint, I want to say it's a --

, MR. LENCESKI: Three-council member.

MR. NOTARI: No. That's something

different.

MR. FERRETT: What would the responsibility be? Would they --

CHAIRMAN SEMENZA: It's all in the code, Joe. I believe, right?

ATTORNEY RINALDI: Yes.

CHAIRMAN SEMENZA: Right?

ATTORNEY RINALDI: Residents of the Borough.

MR. LENCESKI: 73-1.

ATTORNEY RINALDI: Their duties are to oversee sanitary and storm sewer construction, determine problem sewer areas, hear citizen complaints regarding sewers,

make recommendations to Borough Council concerning future development and expansion of existing sewer system and advise Council Borough regarding collection of sewer rentals.

MR. FERRETT: Only going to be an advisory body, right?

> MR. NOTARI: Correct.

CHAIRMAN SEMENZA: Right.

ATTORNEY RINALDI: They meet once a month in public.

No pay involved, MR. FERRETT: right?

> ATTORNEY RINALDI: Nope.

LUCILLE: Would you repeat that, Bilí?

ATTORNEY RINALDI: The duties. shall be the purpose of the Commission to monitor sanitary and storm sewer construction to determine problem sewer areas, hear citizen complaints regarding sewers, make recommendations to the Borough Council concerning future development and expansion of the existing sewer system and advise the Borough Council regarding

collection of sewer rentals.

' LUCILLE: What's a sewer rental?

ATTORNEY RINALDI: Fees, I guess,
that she collects. Advisory commission.

MR. NOTARI: Seven member commission, said members shall be residents of the Borough of Old Forge, duly appointed by the Old Forge Borough Council.

Each Commissioners shall be appointed for a term of five years. First terms of office, however, shall be set so that, initially, there shall be two, three-year terms, two four-year terms and three five-year terms.

The commission shall meet at least one time per month at a specific time at the Old Forge Town Hall.

All commission meetings all be open to the public. The commission shall report to the Borough Council after each meeting.

Okay. So we did pass it, right?

Marylynn, question is answered?

MS. BARTOLETTI: Yep.

MR. NOTARI: I'd like to make a motion to hire two full-time police officers

as recommended by the Mayor and the Chief of Police as per the conditions set forth in the most recent agreement with the Old Forge Borough Police Department bargaining unit.

ATTORNEY RINALDI: Just a reminder, we pulled that offer when they voted the contract down.

MR. NOTARI: The current bargaining unit would be the one that was the old one, correct?

ATTORNEY RINALDI: No. There's only one bargaining unit. It just has different officers.

So, when they voted the contract down, we pulled it. That's the letter I sent them. Asked me to.

MR. NOTARI: Okay. Tell me how to phrase it. What I want to do is hire two full-time officers, at the last -- whatever the last contract we have. They would be hired as per the details in that contract.

So, in other words, starting salary would be whatever the starting salary was in the last contract:

ATTORNEY RINALDI: I don't know if that's going to be acceptable to them. You can pass it, but it's still up to them what they want as a starting salary at the bargaining unit.

MR. NOTARI: I agree in the new contract, yes. But at another meeting, you told us we could hire two officers, two full-time officers.

Don't we need -- we need details as to how we're going to hire them.

ATTORNEY RINALDI: That's correct.

MR. NOTARI: We're going to use the details from the current --

CHAIRMAN SEMENZA: Bill, I think he understands that if you start them at \$2.00 today and tomorrow we sign the contract, that gives them \$5.00.

MR. NOTARI: Correct. So, I'll take out the last statement. My motion is to hire two full-time police officers as recommended by the Mayor and the Chief of Police, as per the conditions set forth in the most recent agreement, most recent contract.

ATTORNEY RINALDI: Can we wait until
we settle the contract? Because we don't
have an agreement on how we're going to
staff that. I mean, I know you want to. But
we're like close, that's why I wanted to
have an executive session.

That's something you can do when you pass the budget and pass the contract at the same time.

MR. NOTARI: Okay.

ATTORNEY RINALDI: Which is going to be by the end of the year.

MR. NOTARI: Okay. One more, then I'm done. Like to make a motion to add an anonymous police tip line to the Borough phone system as requested by the Mayor.

CHAIRMAN SEMENZA: I want to say one thing, we went through this before. The Chief of Police is totally against it. Want his comment on it. Chief.

CHIEF DUBERNAS: Instead of using the phone line, the City of Scranton using
Tipster or Tip 411. That's if you ever seen the Barron sign, says contact Scranton
Police. You know what I mean?

That gives more of a detail. Some people might leave a message and a phone number and can't understand their phone number.

At least, with that, everything is anonymous but they actually tell you what the information is.

And that's still anonymous. Like, I could get you the information from the City of Scranton. I think it's Tip 911 or Tip 411 or Tipsters.

ATTORNEY RINALDI: They just started it.

MAYOR MULKERIN: And we discussed this many times. No, I disagree with you, the people want to call the Borough building and they want to leave tips.

They call me at home. They call my cell. And I know they call you at home.

They call your cell. You know, they want just a -- they want to be able to call the Borough building. They don't want to call Scranton.

They want to call the Borough building 570-457 number, and leave a

message. And, you know, it's absolutely no cost to the Borough.

It's dedicating one of the voice mailboxes that we have currently. And there's absolutely no cost.

CHAIRMAN SEMENZA: The only problem that I see, and I talked to Jason about this, every call you'll have to follow up on.

So, if there's five calls or whatever, we don't have people to fill shifts now. He's working Saturday, second, third shift. Am I right or wrong? Me and you talked about it.

You would have to dedicate one person to tip line constantly. Are we ready to do that?

MAYOR MULKERIN: If it comes to that, then it could be reviewed. But I think that's --

CHAIRMAN SEMENZA: We can't put a cop in the park for kids, and we want to put an anonymous tip line?

MAYOR MULKERIN: We have police at the park quite a bit.

CHAIRMAN SEMENZA: No, we don't.

MAYOR MULKERIN: Quite a bit. But that's a different topic. The tip line, the people want to call. The third shift guys can review the calls for our first people.

The first shift, you know, we're not overwhelmed on first shift. Our second shift is overwhelmed. Our first shift, we have two officers on every day, aside from yourself, that would be able to address any concerns of the public has.

The public needs an avenue to call to give us information. We don't have that right now.

ATTORNEY RINALDI: As long as the chief can handle it. I don't want -- if a tip hangs there more than a day, you're going to have a problem. Make sure he's got his officers ready to check that or be notified that a tip came in immediately, so they can follow up.

MAYOR MULKERIN: If it comes to that, then --

CHIEF DUBERNAS: Like I said, the one

we use for Scranton, as soon as a tip comes in for Old Forge in Scranton, I immediately get the email. That's why I said, it comes right to --

MAYOR MULKERIN: How many people in here knew about that tip line in Scranton?

ATTORNEY RINALDI: Scranton just started it. We're trying to see how it works.

MAYOR MULKERIN: We should try our own.

CHAIRMAN SEMENZA: Motion on the floor by Councilman Notari to put an anonymous tip line in the Old Forge Borough Police Department. Do I have a second?

Motion failed.

MR. NOTARI: Chairman Semenza, I'm done.

CHAIRMAN SEMENZA: Chairman entertain a motion to pass a tentative budget for the year 2018.

MR. FEBBO: Make that motion.

CHAIRMAN SEMENZA: Motion on the floor by Councilman Febbo. May I have a second?

MR. LENCESKI: Second it. 1 CHAIRMAN SEMENZA: Seconded by 3 Councilman Lenceski, on the question. Public input. Roll call, please. MS. BARTOLETTI: Councilman Notari. 5 MR. NOTARI: No. 6 MS. BARTOLETTI: Councilman Febbo. 8 MR. FEBBO: Yes. MS. BARTOLETTI: Councilman Ferrett. 9 10 MR. FERRETT: Yes. 11 MS. BARTOLETTI: Councilman 12 Lenceski. 13 MR. LENCESKI: Yes. 14 MS. BARTOLETTI: Councilman Semenza. CHAIRMAN SEMENZA: Yes. Next motion 15 16 l is authorizing the president and secretary 17 to sign the agreement of the sale for Saint 18 Lawrence Rectory. 19 MR. FEBBO: Make that motion. 20 CHAIRMAN SEMENZA: Motion on the 21 floor by Councilman Febbo. May I have a 22 second? 23 MR. NOTARI: I'll second. 24 CHAIRMAN SEMENZA: Seconded by Councilman Notari, on the question. Public 25

1	put, roll call, please.
2	MS. BARTOLETTI: Councilman Notari.
3	MR. NOTARI: Yes.
4	MS. BARTOLETTI: Councilman Febbo.
5	MR. FEBBO: Yes.
6	MS. BARTOLETTI: Councilman Ferrett.
7	MR. FERRETT: Yes.
8	MS. BARTOLETTI: Councilman
9	Lenceski.
10	MR. LENCESKI: Yes.
11	MS. BARTOLETTI: Councilman Semenza.
12	CHAIRMAN SEMENZA: Yes. I believe
13	that's it, right?
14	' MR. NOTARI: We have the table number
15	too, since it's on the agenda.
16	CHAIRMAN SEMENZA: Table it, since
17	it's on the agenda?
18	ATTORNEY RINALDI: Nobody made a
19	motion for it, so.
20	MR. NOTARI: Skip it?
21	ATTORNEY RINALDI: It's tabled.
22	CHAIRMAN SEMENZA: At this time, the
23	Chair would entertain a motion to adjourn.
24	MR. LENCESKI: Make that motion.
25	CHAIRMAN SEMENZA: Motion on the

	170
1	floor by Councilman Lenceski. All in favor
2	MR. FEBBO: Aye.
3	CHAIRMAN SEMENZA: Aye's have it.
4	(Whereupon, at 9:42 p.m., the
5	meeting was concluded.)
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## CERTIFICATE

I hereby certify that the proceedings and evidence are contained fully and accurately in the notes taken by me on the hearing of the above cause and that this copy is a correct transcript of the same to the best of my ability.

> JANET E. SMITH COURT REPORTER

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