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OLD FORGE BOROUGH COUNCIL
OLD FORGE, PENNSYLVANIA

IN RE: COUNCIL WORK SESSION

JANUARY 7, 2025

7:15 P.M.

OLD FORGE MUNICIPAL BUILDING
314 SOUTH MAIN STREET
OLD FORGE, PENNSYLVANIA

COUNCIL MEMBERS:

- RUSSELL RINALDI, PRESIDENT
- JAMES HOOVER, VICE-PRESIDENT
- ANDREW BUTLER
- JENNA JONES-SHOTWELL
- MICHAEL KOMENSKI
- WILLIAM RINALDI, ESQUIRE, SOLICITOR
- MARYLYNN BARTOLETTI, BOROUGH MANAGER
- ROBERT LEGG, MAYOR

Mark Wozniak
Court reporter

1 MR. RUSSELL RINALDI: We're going to
2 move right into the work session. Once
3 again, ladies and gentlemen, welcome to the
4 work session of the Old Forge Borough.
5 Tonight is January 7, 2025. The purpose of
6 our work session will be to set our agenda
7 for the regular meeting, which will be
8 January 21, 2025. We'll hear from our
9 department heads, we'll hear from our
10 borough manager, our solicitor. We'll go
11 down the table and hear from our members and
12 our mayor.

13 The chief of police has a public
14 sign-in sheet. If anyone from the public
15 would like to address us we'll give you a
16 few minutes at the end of the meeting.

17 With that said, we'll move into our
18 first department head, which will be Chief
19 Dubernas.

20 CHIEF DUBERNAS: I have nothing.

21 MR. RUSSELL RINALDI: Anything for
22 the meeting tonight or for the upcoming
23 agenda?

24 CHIEF DUBERNAS: Just a little
25 information for the meeting. I got the

1 proposal back the mayor requested object the
2 dog and a vehicle. So through Alan Finn,
3 his training for the life of the dog is
4 \$25,000. That does not include the dog. He
5 told us ballpark figures of anywhere from
6 \$2,500 and \$3,000.

7 MR. HOOVER: What's \$2,500 and
8 \$3,000?

9 CHIEF DUBERNAS: That's the price of
10 the dog.

11 MR. HOOVER: The price is \$2,500?

12 CHEF DUBERNAS: He knows a bunch of
13 breeders. He will pick the dog for the
14 handler. The price of a vehicle equipped
15 for a K-9 car is \$70,000. It's 69 and
16 change.

17 MR. RUSSELL RINALDI: Chief, you
18 said the price of the dog is \$25,000.

19 CHIEF DUBERNAS: That's the
20 training. That's for the life of the dog,
21 and \$2,500 to \$3,000 is for the dog.

22 MS. SHOTWELL: What was the vehicle
23 cost?

24 CHIEF DUBERNAS: It's \$70,000. It's
25 \$69,890. That's for a '25 Ford Explorer

1 that looks just like ours but is fully
2 equipment will K-9 insert, the fans, the
3 alarms, the whole nine yards. So give or
4 take you're looking at a hundred thousand.

5 MR. HOOVER: How many officers do we
6 have that are interested?

7 CHIEF DUBERNAS: There was two, but
8 that was two or three years ago. I don't
9 remember.

10 MR. KOMENSKY: Currently.

11 CHIEF DUBERNAS: Currently? I
12 haven't put it back out.

13 MR. HOOVER: Maybe we should do
14 that, see where we're at. Don't put the
15 cart before the horse.

16 MAYOR LEGG: I talked to two. The
17 two of them were interested.

18 MS. SHOTWELL: Full time?

19 MAYOR LEGG: Yes.

20 MR. RUSSELL RINALDI: Chief, just
21 out of curiosity, if this were to happen
22 what kind of a vehicle would it be, SUV?

23 CHIEF DUBERNAS: A Ford Explorer
24 just like we have.

25 MR. RUSSELL RINALDI: Okay.

1 Anything else, Chief?

2 CHIEF DUBERNAS: That's it.

3 MR. RUSSELL RINALDI: Any members
4 have any questions for the chief?

5 MAYOR LEGG: We are going to try and
6 get a grant. Am I correct?

7 CHIEF DUBERNAS: Yes.

8 MS. SCAZAFABO: Was that for the dog
9 as well?

10 CHIEF DUBERNAS: It's \$25,000 for
11 the training of the dog. That's for the
12 life of the dog. Usually in a small
13 department you'll get ten years out of a
14 K-9. Then the dog is between \$2,500 and
15 three grand.

16 MS. SCAZAFABO: Well, I'd just like
17 to say -- and I don't know how far this
18 could go, but the Free Masons in Scranton,
19 they bought the city of Scranton the last
20 dog. They donated that dog. They had him
21 trained and donated it. I'd be glad to
22 mention it to them.

23 MR. RUSSELL RINALDI: Thanks,
24 Dottie. Anyone else have questions for the
25 chief? Thank you, Chief.

1 MS. SHOTWELL: I do. The accident
2 today at the school, any concern about the
3 traffic flow there? I know we mentioned it
4 in the past. Should there be a stop sign
5 there? Should there not be a stop sign
6 there?

7 CHIEF DUBERNAS: That had nothing to
8 do with the stop sign on Grace.

9 MS. SHOTWELL: They were coming out
10 from a dead end and went through it.

11 CHIEF DUBERNAS: No, they don't have
12 a stop sign on Grace. East and west don't
13 have a stop sign. It's just north and
14 south. The girl coming south into the
15 school never seen the car coming out of the
16 dead end.

17 MS. SHOTWELL: So just a typical
18 freak accident. No concern.

19 CHIEF DUBERNAS: I stand there every
20 day directing traffic.

21 MR. RUSSELL RINALDI: Anyone else
22 have any questions for the chief? Thank
23 you, Chief.

24 Dave Lopatka, engineer, anything for
25 the meeting this evening or for the upcoming

1 agenda?

2 MR. LOPATKA: For the agenda we're
3 going to have -- I believe there's a motion
4 that we're going to have to pass for the
5 approval of the senior center project.

6 MS. BARTOLETTI: Yes. I have it on
7 my report.

8 MR. LOPATKA: I have to find out the
9 details for the process that the county
10 needs us to go through. But I believe it's
11 a motion that or a resolution or something
12 that you guys have to pass for them then to
13 vote on it and approve the funding.

14 MR. RUSSELL RINALDI: Anything else?

15 MR. LOPATKA: That's it.

16 MR. RUSSELL RINALDI: Any members
17 have any questions for Dave? Thanks, Dave.

18 Assistant fire chief, Bill Stull.
19 Bill, good evening. Anything for the
20 meeting tonight or the upcoming agenda?

21 MR. STULL: Yeah. Just two things.
22 First, I'll like to see how the study went,
23 the traffic study on Milwaukee Avenue, if
24 that was done or not.

25 CHIEF DUBERNAS: That wasn't us.

1 That was the state. The state was supposed
2 to get the engineers to do it. The ones
3 that did Oak Street.

4 MR. LOPATKA: Was I supposed to get
5 them to do that?

6 CHIEF DUBERNAS: Yes.

7 MR. RUSSELL RINALDI: Bill, the
8 study for the signs on both sides of the
9 firehouse. Correct?

10 MR. STULL: Correct, so we can do
11 the speed over there.

12 MR. LOPATKA: I will get that. We
13 don't do traffic studies.

14 MS. BARTOLETTI: Same company as we
15 had for Oak Street?

16 MR. LOPATKA: Yes. It's traffic
17 planning.

18 MR. RUSSELL RINALDI: Bill, correct
19 me if I'm wrong. Once the traffic study is
20 in and we give it back to the state they
21 tell us what devices could be on the road or
22 not?

23 CHIEF DUBERNAS: Their
24 recommendation.

25 MR. LOPATKA: First, the traffic

1 study will likely dictate once that is, and
2 then PennDOT will do a traffic study.

3 MR. RUSSELL RINALDI: That's just
4 what I meant. Thank you.

5 CHIEF DUBERNAS: Then by
6 recommendation. That's what we did on Oak
7 Street.

8 MR. RUSSELL RINALDI: Bill, anything
9 else?

10 MR. STULL: Yes. The end of 2024
11 the fire department responded to 501 calls.
12 That's a 27 percent increase over '23, and I
13 have no reason why the numbers were so high
14 this year on calls.

15 MR. KOMENSKY: Did you say 27
16 percent?

17 MR. STULL: Twenty-seven percent.

18 MS. SHOTWELL: What was the
19 difference from '22 and '23? Similar or --

20 MR. STULL: Well, you've got to
21 consider, too, the day of the storm we
22 probably had 60 calls alone in a nine hour
23 period. But the weather patterns the way
24 they are, we might see more of that. Every
25 year for the last -- since the pandemic it's

1 been going up and up on calls.

2 MR. KOMENSKY: Do you remember what
3 the pandemic number was?

4 MR. STULL: 2023 was 394, '22 was,
5 like, 274. It keeps going up every year.
6 We are doing a lot more mutual aid with the
7 surrounding companies. That's been adding
8 on a lot.

9 MR. RUSSELL RINALDI: Anyone have
10 any questions for Bill? Thank you, Bill.

11 Attorney Rinaldi, solicitor,
12 anything for the meeting this evening or the
13 upcoming agenda?

14 ATTY. RINALDI: So I have from the
15 last meeting that you wanted to pass a
16 resolution regarding two safe spots outside
17 the police station. Are we just reserving
18 them or are there cameras and equipment
19 being purchased with that?

20 MR. RUSSELL RINALDI: Well, we have
21 to purchase the two pieces of equipment
22 first. Correct?

23 CHIEF DUBERNAS: Yes. Both cameras
24 will be LPRs.

25 MS. BARTOLETTI: You don't want that

1 to be part of our Vector security system.
2 The cameras are Vector cameras, so you
3 want -- I wasn't here for the December
4 meeting. You want something totally
5 different?

6 CHIEF DUBERNAS: They will be
7 totally different. One is Flock and one is
8 Vector. The Flock is the LPRs. Vector
9 doesn't offer LPRs. But there is a huge
10 price difference.

11 MR. HOOVER: What does Vector offer
12 that's comparable to LPR?.

13 CHIEF DUBERNAS: Vector can offer a
14 camera that we could zoom in on that we're
15 able to pull the tag. If you look outside
16 now where our police truck is actually
17 parked, I'm thinking that's where we should
18 put it because it's very well lit. They
19 have the post there and it has a -- you
20 can't park there. But on each side of that
21 light tower it's extremely well lit there.
22 So if we can talk to Vector --

23 MR. HOOVER: Because we have --

24 CHIEF DUBERNAS: You're looking at,
25 for an LPR -- I was talking to Duryea. They

1 average 25 to four grand just -- that's just
2 the camera. That's not including the data.
3 They're paying around seven a camera for the
4 data to pull that because it pulls all your
5 license information and everything on LPR.

6 MR. HOOVER: I'd hate to go to
7 another security company when we already
8 have Vector here. I'm sure Vector can give
9 us a comparable to LPR.

10 CHIEF DUBERNAS: Something that we
11 can zoom in to that light post. Myself or
12 Mare, we can go right out. We can see
13 everything and you can zoom in, but once it
14 starts getting too much the pixel starts to
15 break up. She did a fantastic job of
16 getting the person across the street with
17 our camera at the Wine and Spirits.

18 MR. HOOVER: And this is a lot
19 closer. Let's find out from Vector before
20 you make any decision.

21 ATTY. RINALDI: So hold off on that
22 resolution. Then I have another resolution
23 to accept the donation of an ATV for the DPW
24 department, a resolution appointing Officer
25 Boback as a part-time police officer within

1 the borough.

2 CHIEF DUBERNAS: That was last year.

3 ATTY. RINALDI: You had at the last
4 meeting he wants to be a part-time police
5 officer.

6 MS. SHOTWELL: He wants to hire
7 another --

8 CHIEF DUBERNAS: The mayor wants to
9 put on a full time.

10 ATTY. RINALDI: So you already have
11 Boback hired? Then the only other one I
12 have is whatever Marylynn has for the CDBG
13 resolution.

14 MR. RUSSELL RINALDI: Anybody have
15 any questions for the solicitor?

16 MR. KOMENSKY: Can we get the
17 information on the vacancy board?

18 MS. BARTOLETTI: I have that.

19 MR. KOMENSKY: Will you scan it to
20 us?

21 MS. BARTOLETTI: It's my turn next.

22 MR. RUSSELL RINALDI: Any other
23 questions for Bill? Thank you, Bill.

24 Borough manager, Marylynn
25 Bartoletti, anything for the meeting this

1 evening or the agenda?

2 MS. BARTOLETTI: So for the agenda,
3 the first thing is to approve the Pagnotti
4 Park bid that we received. We haven't done
5 anything with that yet. So if we can
6 approve that, that way Dave could get that
7 project started.

8 The next one, as Dave mentioned, is
9 the senior center. We're going to find out
10 what the county wants us to pass at our next
11 meeting. There were some add-ons to the bid
12 and Dave and I went through them. So we
13 know exactly what we need to do. We have to
14 present that to the county and see if they
15 want us to pass it first and then they pass
16 it or do they pass it first and then we do.
17 We're not too sure about that. But I'll let
18 you know. If it's us first it will be on
19 our agenda because we're trying to get it
20 done quickly.

21 The next item is the vacancy board,
22 as we started to discuss. Bill, you've had
23 that on your reports for a little while. Is
24 it something that we should be advertising
25 for the position or is it something that

1 you're going to appoint?

2 ATTY. RINALDI: Up to council.

3 MS. BARTOLETTI: We haven't had this
4 before, so it's something that's a new
5 position. But I think we need to do it. We
6 need to get it done. So I'd love to have it
7 done for the next -- something for the next
8 meeting.

9 MR. RUSSELL RINALDI: The next
10 meeting we're also having a special meeting
11 to appoint the vacancy on council. Correct?

12 MS. BARTOLETTI: Correct. That's at
13 a regular meeting. Also, payment to
14 American Asphalt for the paving project will
15 be on the agenda for the next meeting.

16 MR. HOOVER: Is that for the whole
17 thing?

18 MR. LOPATKA: We're holding
19 retainage.

20 MS. BARTOLETTI: The last thing is
21 the sewer software. That will be on the
22 agenda.

23 MR. RUSSELL RINALDI: My first
24 question would be we already advertised for
25 the vacant council seat. The member of the

1 vacancy board to serve on that. Does
2 council want to advertise for that and take
3 applications?

4 MR. KOMENSKY: Could we have an
5 executive session about that?

6 MR. RUSSELL RINALDI: Absolutely.
7 Anybody have any questions for Marylynn?

8 MR. HOOVER: Throw me a paving
9 number out in the next month.

10 MS. BARTOLETTI: Right now it's
11 zero. So look at our state money, but I
12 know we decided on the PIB loan, so we have
13 to get that moving.

14 MR. HOOVER: That won't be for a
15 couple months. In the process in between
16 getting this done, if anybody knows of any
17 streets they want done let me know. I'll go
18 over them. At least I'll have the paperwork
19 done. I have a list of about nine streets
20 already that we couldn't do last year. I
21 just want to keep adding to them. I
22 mentioned it to Joe and to Mike. Let me
23 know. We'll pick the worst ones. That's
24 all.

25 MR. RUSSELL RINALDI: Any other

1 members have any questions for Marylynn?

2 MR. KOMENSKY: Mare, when you finish
3 up the '25 budget, put everything back in
4 can I get a clean copy?

5 MS. BARTOLETTI: Sure.

6 MR. RUSSELL RINALDI: Anyone else?
7 Thank you, Mare. Before we go down the
8 table and hear from our members and the
9 mayor we'll go to public comment. Anyone
10 from the public on the sign-in sheet?

11 CHIEF DUBERNAS: No.

12 MR. RUSSELL RINALDI: Would anyone
13 like to address us? Come up to the podium,
14 please.

15 MS. PACE: Miranda Pace. The safe
16 zones, can somebody explain that a little
17 bit? I'm not sure what they are.

18 MR. RUSSELL RINALDI: The safe zones
19 will be two spots in the back of the parking
20 lot, whichever ones the chief feels are the
21 most safer as far as visible with light,
22 where the cameras will be placed. They're
23 for pick up and drop offs mainly for
24 exchange of separated parents or parents
25 with children, but also people can come and

1 exchange -- like, there's a lot of people
2 who exchange goods. They buy things on
3 Facebook Market Place or whatever, or if
4 they do, like, a flea market exchange.
5 Whatever they do. But they would just come
6 and there's two designated spots. There
7 will be signs, cameras, they'll be marked.
8 They'll always be open only for that use.
9 They'll be located behind the borough
10 building. We left it up to the chief to
11 pick the best spots for them. There are
12 many boroughs who already have them in
13 place.

14 MS. PACE: For Councilman Hoover, I
15 have a recommendation for a road, whether
16 paving or just looking at. Sussex Street,
17 between Thomas and Rose Lane. You can see
18 through the road, the hole.

19 MR. HOOVER: They just did that
20 sewer --

21 MS. PACE: It has been like this for
22 years. I remember walking around with my
23 husband three years ago at Thanksgiving and
24 we could see through the road.

25 MR. HOOVER: I'll take a look at it.

1 MR. RUSSELL RINALDI: Anyone else
2 from the public before we go down the table?
3 Thank you. Mayor Legg?

4 MAYOR LEGG: Thank you, Mr.
5 Chairman. I want to wish everyone a happy
6 new year. Bill, thanks for coming and
7 offering your service. Dottie,
8 congratulations.

9 Mark and I have been Masons for over
10 40 years and this is the first time I've
11 heard about the Masons giving up a dog. I
12 think that was just a one shot deal in
13 Scranton. I think that's out of the ball
14 park. That's all I have, Mr. Chairman.
15 Thank you.

16 MS. SHOTWELL: I don't have
17 anything.

18 MR. KOMENSKY: I would like to
19 congratulate Dottie on her appointment as
20 the tax collector. You have a lot of work
21 ahead of you.

22 Bill, I would like to thank you for
23 applying to offer your services to the
24 borough at a time that's really needed. It
25 was unfortunate that Gary passed away. We

1 all loved him so dearly and he did an
2 excellent job. He did everything for the
3 residents. It's big shoes to fill. That's
4 all.

5 MR. BUTLER: Just want to wish
6 everybody a happy new year.

7 MR. HOOVER: I have nothing.

8 MR. RUSSELL RINALDI: All I have is,
9 as I said it already -- a few things. The
10 first thing I have is, once again, thank you
11 to Mr. Stull and to Mrs. Scazafabo for
12 coming in and for applying, taking the time
13 and opportunity.

14 Congratulations once again to Mrs.
15 Scazafabo. Anything we could do on our end
16 to help you don't hesitate to ask. We're
17 going to obviously set you up -- not we.
18 You're going to set yourself up with the
19 deputy tax collector. You'll meet her and
20 she'll help you through the process as far
21 as getting started and going through the
22 office and getting everything arranged, in
23 order. But like I said, whatever help that
24 we can offer, dont hesitate to ask.

25 My first thing I have is I notice on

1 the firehouse they have this beautiful badge
2 with their sign. It says Old Forge Fire
3 Department. I notice our police department
4 doesn't have any sign anywhere. Do we need
5 it? I don't know.

6 My recommendation is if we can just
7 have Marylynn or the chief at least get a
8 price on some type of signage on that side
9 of the building for the police department so
10 the public knows, number one, where our
11 police department is. Also, people who live
12 in town or people just traveling through
13 town are looking for the police department,
14 whether they call or drive by they could see
15 where it is.

16 The only reason why I say the badge,
17 maybe if we got a badge on our side, maybe
18 if we just get a sign Old Forge Police
19 Department. Whatever council decides,
20 obviously. Number one, if you want a sign
21 or not or what type of sign you want. But
22 if we can just get a quote on it. Just get
23 a price quote, bring it back to council and
24 we can make a decision.

25 MR. HOOVER: I think it's a good

1 idea because nobody knows where the police
2 are.

3 MR. RUSSELL RINALDI: It's a
4 beautiful sign, number one, but that badge
5 really stands out. So give us a price on a
6 couple different signs.

7 Second thing I have is the landlord
8 registry that we continue to talk about, and
9 we discussed in the past possibly maybe the
10 hiring of a new borough zoning or borough
11 secretary to help those come in and take
12 over that. Now that Councilwoman Avvisato
13 has resigned -- she was chairman of the
14 public safety committee. Councilman
15 Komensky asked me if he could be chairman of
16 the public safety. She was chairwoman. He
17 asked me if he can be that. So when we redo
18 the committees I extended that I would put
19 him on that committee.

20 He had an idea and he talked to
21 Mr. Stull about it. Maybe possibly the fire
22 department could help us out with that in
23 some way.

24 MS. BARTOLETTI: We had a contract
25 with NEIC. Are we breaking that contract?

1 MR. RUSSELL RINALDI: They were
2 doing the landlord registry for us?

3 MS. BARTOLETTI: They were. That
4 was part of what they were hired to do, the
5 landlord/tenant agreement.

6 ATTY. RINALDI: We hired them for
7 zoning.

8 MR. RUSSELL RINALDI: We just hired
9 them for zoning. I don't think we hired
10 them for landlord/tenant.

11 MS. BARTOLETTI: I think we did.

12 MS. SHOTWELL: They said in that
13 presentation they were going to do
14 everything.

15 MR. RUSSELL RINALDI: But did we
16 hire them to do that?

17 MR. HOOVER: I think we did.

18 MS. BARTOLETTI: Yes.

19 MR. RUSSELL RINALDI: BIU offered
20 that, too, so are they offering --

21 MS. BARTOLETTI: They said they
22 couldn't do that. They didn't offer that
23 service. But NEIC offered that service,
24 which is why we have Mike contacting them to
25 get it started and then they said no.

1 MR. KOMENSKY: Pull the contract.

2 MR. RUSSELL RINALDI: Let's pull the
3 contract and see what the actual verbiage
4 is.

5 MS. BARTOLETTI: Because if that's
6 the case, then I need to know going forward
7 how we are going to handle that through the
8 zoning because it was initially through the
9 zoning that it was going to be. It was
10 through third party, so now it's going back
11 to zoning.

12 MR. RUSSELL RINALDI: This is just
13 right now me bringing this up to point it to
14 council's attention, public's attention. It
15 could go nowhere. I'm just bringing it up
16 for, like, just informational discussion.
17 That's all. So we want to pull the
18 contract, like Councilman Komensky said, and
19 we'll see exactly what the verbiage is. I
20 don't remember that.

21 MS. SHOTWELL: Make that a priority
22 in the new year.

23 MS. BARTOLETTI: Absolutely.

24 MR. KOMENSKY: So my point of
25 asking, because I figured we're kind of in

1 limbo with Charlie with that stuff, maybe we
2 could work on this other part and get
3 traction on that and at least try to at
4 least get that done, since we all kind of
5 agree that that would help. So that's kind
6 of why.

7 MS. BARTOLETTI: It's really
8 important.

9 MR. KOMENSKY: For a lot of reasons.

10 MR. RUSSELL RINALDI: And with the
11 fire department, the fire department already
12 does multiple life inspections and quality
13 inspections of all the commercial businesses
14 or commercial properties in town currently.

15 MR. STULL: We're starting to do the
16 rentals, too. Anything that's being
17 transferred for new owners we're going up
18 there and inspecting those. So we're
19 working with Mike on that.

20 MR. RUSSELL RINALDI: That's the
21 thought process. You already have a lot of
22 experience already. You know a lot of the
23 town, the layout, the buildings, and you've
24 already been in many of them, if not most.

25 But like I said, just information

1 for council and for the public. We could
2 discuss it at a later date, but I think
3 we're all in agreement it's very important
4 and we should do something.

5 With that said, I don't have
6 anything else. I'd just like to wish
7 everyone happy holidays. I hope everyone
8 has a good holiday, Christmas and New Year
9 with your family. And many of those who
10 celebrate, today is Russian Christmas.
11 Merry, happy Russian Christmas.

12 With that said, the chair would
13 entertain a motion to adjourn.

14 MR. KOMENSKY: So moved.

15 MR. RUSSELL RINALDI: By Councilman
16 Komensky. All in favor?

17 (Unanimous. Meeting adjourned.)
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C E R T I F I C A T E

I hereby certify that I attended the foregoing proceeding, took stenographic notes of the same, that the foregoing, consisting of 26 pages, is a true and correct copy, done to the best of my ability, of same and the whole thereof.


Mark Wozniak
Court Reporter

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